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## Volunteer Form

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Person to call in the event of an emergency: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

YES. I want to become a volunteer for your organization.

I agree to provide a minimum of \_\_\_\_\_ hours of volunteer time over the next year. (The year runs from the date this form is signed).

The ways in which I am willing to help are:

- Fundraising
- Technical computer assistance
- Helping with bulk mailings
- Filing, office support
- Folding pamphlets & distributing flyers
- Writing or researcher
- Ushering/staffing events
- Other: \_\_\_\_\_
- Giving parties in my home
- Any services BCB needs
- Coordinating special events
- Technical assistance
- Serve on committee

I have special skills to offer in the following areas:

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I am available to help at the following times:

- Mornings                       Evenings                       Weekdays  
 Afternoons                       Variable                       Weekends

I prefer to work:

- At a regular schedule       Intermittently       Other \_\_\_\_\_

How did you learn about our volunteer opportunities?

- From a friend                       Newsletter  
 Ad in the program book       Posted notice  
 Other: \_\_\_\_\_

Describe what you want to get from your volunteer experience with this organization, by checking all that apply:

- Increase skills (specify what areas: \_\_\_\_\_)  
 Networking opportunities  
 Social interaction/fun!  
 A sense of giving something back/being of service  
 Association with the artists or other professionals involved  
 An activity different from my work life  
 An activity similar to my work life  
 Other: \_\_\_\_\_

**I AGREE:**

- That as a volunteer my function is to support the mission and purposes of BCB by volunteering time and expertise.
- The specific area(s) and task(s) that I am volunteering for are: (please fill in)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

I can commit to a minimum of \_\_\_\_\_ hours per month. If my ability to honor this commitment changes, or if I am uncomfortable with my assignment, I will inform the organization.

I understand I will report to \_\_\_\_\_ for job assignments:

As needed

On the following schedule:

\_\_\_\_\_

**In return, Building Community Bridges, Inc. agrees to:**

- Make the best use of the volunteer’s time and skills.
- Celebrate our volunteer.
- Offer a unique BCB proposition called **BCB Volunteer to Hire**. As you are volunteering, if and when BCB receives money for a post that you are qualified to take, then you will receive the offer before it is offered to the public.
- **Offer: Volunteer Bonus** of at least 1 month stay in any country BCB is working in! This includes, complete hosting including home, food, guide into villages, to city and nightlife! We are offering a total experience of the countries that you are serving and helping by volunteering your time! You are making the world a better place for ALL, thank you!
- Regularly show and express our appreciation.

Signed:

\_\_\_\_\_  
Volunteer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Volunteer Coordinator

\_\_\_\_\_  
Date

I understand that as a volunteer for Building Community Bridges, Inc. (BCB), I am representing a non-profit organization. While I am carrying out volunteer work for BCB, I shall not engage in activities that are prohibited to a non-profit, tax-exempt organization or jeopardize BCB's work in any way. I shall not profit from any activities as a BCB volunteer. I hereby release, discharge and agree to hold harmless and indemnify Building Community Bridges, Inc., its board of directors, officers, members and agents from all claims, demands, actions, causes of action or liability of any kind whatsoever arising as a result of doing volunteer work with Building Community Bridges, Inc.

I agree to keep confidential all of BCB's publicly unreleased documents, projects or ideas. I agree to keep all of BCB personnel's private (staff phone numbers, email, etc.) information confidential. I understand it is prohibited to share any of BCB's private internal access codes and/or internal organizational information or material to any unauthorized party. I understand that BCB's maintains FULL intellectual property rights to all of BCB's work, work product, ideas, written materials, designs and anything handled by all parties involved in or with BCB, as a result of working for and with BCB. I understand and will uphold BCB's non-compete clause which prohibits giving any unauthorized party any document or work that BCB has given me access to, when my volunteer tenure is up.

I understand all that I have read and pledge to uphold the rules and regulations of Building Community Bridges, Inc., and in turn BCB will uphold and honor all BCB has pledge to you.

My signature constitutes my agreement to these rules and regulations of Building Community Bridges, Inc.

**Agreed & Accepted**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Volunteer Coordinator:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Thank You for your interest in volunteering with Building Community Bridges, Inc.**

**Welcome Aboard!**